THEOLOGICAL Studies

Book Review Office
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Shorter Notice Guidelines

Review Length: 250-350 words
Deadline: Three Months from Notice Agreement

Book Review Guidelines

- ***Overall Judgement:*** We give books an initial screening but rely on your informed judgement. If you cannot recommend a book to readers, please inform the editor without writing a review.
- ***Content:*** Describe the work in a brisk, summary fashion. Avoid excessive detail or a plodding chapter-by-chapter précis. Above all, evaluate the work critically, judging its strengths and limitations. At least 50% of the review should be devoted to evaluation with explanatory description to support your evaluation.
- ***Tone:*** Our policy is to maintain a courteous tone, even when expressing differences of opinion or pointing out errors in fact.

General Stylistic Guidelines

- ***CMOS:*** We follow the *Chicago Manual of Style*, with some modifications, and *Webster's Third International Dictionary* for spelling, hyphenation, and so on. Please see our Journal Guide and Spelling Guide for specific queries.
- ***Heading:*** Give the following bibliographic information for the book in question in the following order and form: *Title: Subtitle.* By Author. Editor. Translator. Series. Number of volumes. Edition. Publisher, year. Number of pages. Price for hardback (hb); paperback, if available (ppb); ebook, if available (eb). Use 12-pt Arial and double-space. Thus:

  Moses: A Life. By John R. Forest, CM. Translated from the French by James Jones.

  Ancient Bibliographies. Macmillan, 1993. Pp. xv + 678. $70 (hb); $29.50 (ppb/eb).

- ***Reviewed by:*** As of June 2026, we include the reviewer's details one line below the heading in the following format: **Reviewed by**: Name of reviewer, *Name of institution, Location of institution*. If you are an independent scholar, simply list your city of residence. Use 12-pt Arial.
- ***Format:*** For the body of the review, use 12-pt Times New Roman. Double-space all text. Indent the first line of every paragraph, except the first. For emphasis, do not **bold** or underline text; *italics* may be used for book titles and words in languages other than English.
- ***Citations:*** If you cite directly from the book, indicate in parentheses the page(s) you cite. Use bare numbers (not p. or pp.). For multiple pages, separate the page range with an endash (–) rather than a dash or hyphen (-). If you cite from a different text by the same or another author(s), please include publication information parenthetically.
- ***Length:*** If your review goes beyond your maximum length assigned (700–800 words for a full review, 250–350 for a shorter notice), it may be edited per the book review editor's discretion. If you judge that a book sent for full review is a better candidate for a shorter notice, please inform us and write a shorter notice instead.

Submissions & Editorial Process

- ***Deadline:*** Try to meet your agreed to submission date. If you need an extension, please contact us in advance so we can better plan for our next issue.
- ***Sending your review:*** Please send your review by email attachment; Microsoft Word or Google Docs is preferred.
- ***Editing:*** Your review will be lightly edited for length, clarity, style, and tone. We will send an email with a copyedited version for your approval. Kindly respond promptly to this email, after which you will receive a copyright permissions form. Once this is completed, we can publish your review in the upcoming issue of *TS*.

We are deeply indebted to our reviewers. Thank you for your generous contribution!